



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Kiang Nangbah Government College</b>
• Name of the Head of the institution	<b>Dr. Easter Meena Blah</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>03652223759</b>	
• Mobile No:	<b>8119004121</b>	
• Registered e-mail	<b>kngc1967@gmail.com</b>	
• Alternate e-mail	<b>iqackngc@gmail.com</b>	
• Address	<b>LadNartiang, Jowai, West Jaintia Hills District</b>	
• City/Town	<b>Jowai</b>	
• State/UT	<b>Meghalaya</b>	
• Pin Code	<b>793150</b>	
<b>2.Institutional status</b>		
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	
• Financial Status	<b>UGC 2f and 12(B)</b>	

• Name of the Affiliating University	North Eastern Hill University				
• Name of the IQAC Coordinator	Dr. Jay Prakash Sharma				
• Phone No.	03652356489				
• Alternate phone No.	03652223759				
• Mobile	9436111631				
• IQAC e-mail address	iqackngc@gmail.com				
• Alternate e-mail address	iqackngc@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2021/11/SR-28-06-21.pdf">https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2021/11/SR-28-06-21.pdf</a>				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/03/Academic-Calendar-2020-21.pdf">https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/03/Academic-Calendar-2020-21.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.43	2021	22/11/2021	21/11/2026
6. Date of Establishment of IQAC			28/05/2019		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
9. No. of IQAC meetings held during the year			3		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Initiation for the opening of ITEP Courses.		
Conduct of Faculty Development Programmes on "Online Teaching and Examination".		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
To introduce ITEP Course	The work has been initiated but requires inspection from NCTE	
To implement Ek Bharat Swatch Bharat under MHRD	Implemented and activities are being conducted	
<b>13. Whether the AQAR was placed before statutory body?</b>	No	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>		
Name	Date of meeting(s)	
Nil	Nil	
<b>14. Whether institutional data submitted to AISHE</b>		

Year	Date of Submission
2022	25/01/2022

## Extended Profile

### 1. Programme

1.1	13
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	2892
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	4666
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	559
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	96
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

  

3.2	77
Number of Sanctioned posts during the year	

  

File Description	Documents
Data Template	<a href="#">View File</a>

  

<b>4. Institution</b>	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	1231465
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	32
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The syllabus consists of detailed contents of the course, recommended and suggested readings for the concerned course. In this connection the Institution has developed a structure and effective implementation of the curriculum.
- Allotment of topics and units of the syllabus is the responsibility of the Heads of respective Department and also to monitor that the portion allotted to the individual teacher are executed satisfactorily.
- Adopting new and innovative teaching techniques and methodologies to ensure an effective relationship between the curricular content and practical applications.
- Mentor-mentees are implemented in every Department in order to provide excellent atmosphere to the students, to identify and take care of the performance of every student.

- Practical classes motivates students interest and Field study trip gives students the opportunity to visualize, experience and discuss information on a subject.
- Class test help us to assess students understanding of the course content and their level of competency. Assignments increase learning capabilities of the students and Seminar improve students about their knowledge and confidence.
- Remedial classes provide chance for the students to rectify their doubts about the concepts that are not clear or confused.
- Group Discussion helps student to interact among themselves and learn more by sharing ideas and knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Examination is one the major components of our education system. The education process in any discipline of learning ends with examinations. The entire effort put in by the teachers on teaching and the student by learning is centred on getting good results in the examinations.

. As per directives of NEHU the college have resorted to conduct 25 marks of the CIA. The 25 marks are divided into different heads such as 15marks for internal test, 7 marks for assignment and 3 marks for attendance with maximum of 75%, for ARTs and COMMERCE stream. But for SCIENCE stream this 25 marks is split into 12 marks for theory, 6 marks for practical and 7 marks for assignment. For science students, attendance is allotted along with the practical. Apart of the marks which allotted for internal assessment all the departments make it mandatory to conduct seminars to improve their knowledge and to overcome stage fright and also motivate them to have the spirit of competition. Besides these, some department also conduct group discussion in order to encourage the introvert students to take part and fit themselves among their peer group.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Gender**

- Educational systems that adopt gender quality aspect are able to ensure that the content of the course syllabus includes value attitude of gender quality.
- Our institution is co- educational institution where students from both sexes and from different background accept each other without discrimination. Thus gender issues do not arise in our society in general and in our institution in particular.

**Environment and Sustainability**



- Environmental studies which is a multi-disciplinary science in academic curriculum is one of the compulsory papers for all the sixth semester students.
- Environmental studies help the students develop their own insights into functioning of several aspects or understanding of human relationship with their environment and preserve its quality.
- Environmental studies interplay between economic analysis and ecological, moral and social governance.

#### Human Values and professional Ethics into curriculum

- Ethics influences behavior and allows individual to make the right choices.
- Ethics in education is essentially important as they help the system to run smoothly, it is applicable on both the teacher and students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

### 1.4.2 - Feedback process of the Institution may be classified as follows

#### E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

5490

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2876

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Career guidance is one of the mechanism used to assess the learning levels of the students. It is conducted before the students opt for any stream.

An Orientation Programme is conducted after the admission and it is mandatory for students, their Parents or guardians to attend the Programme in order to welcome the students, highlight what the institution offers and what the institution expects from the students.

Internal tests are conducted on regular intervals, assignments are given to the students on various topics related to the subject matter. The evaluation process is also carried out by each department and there is transparency.

Importance is also given to the attendance of the students where a student is required to attend at least 75% of the total number of classes.

Departmental Seminars are conducted with the sole purpose to build up student's confidence and encourage them to move out of their comfort zone and inculcate in them the habit of research work.

Remedial Classes are being conducted from time to time which help the learners to obtain an in-depth knowledge on the subject matter. Therefore the entry level and exit level of students can be evaluated from the above methods used throughout their academic year.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2892	96

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching- learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer assisted learning, Experiential Learning etc.

1. **Lecture Method:** Lecture method is the oldest method of teaching. Lecture method affords a necessary framework or overview for subsequent learning like reading assignments, small group activities, group discussions.
2. **Interactive Method:** Interactive teaching is a means of instructing whereby the teachers actively involve the students in their learning process by way of regular teacher-student interaction, student-student interaction, and use of hands-on demonstrations. The faculty members make learning interactive by motivating student participation in group discussions, subject quizzes, discussion on questions and answers not only of the subject concerned but also current affairs.
3. **Project-based Learning:** Students gain knowledge and skills by working for an extended period of time to investigate and respond to any complex questions and problems.
4. **Experiential Learning:** It is the practice of learning through doing.

The faculty members also foster the learning environment by engaging in rich experiential content of teaching through experience, teaching through demonstration, visual aids, periodical industrial visits, exposure trips etc. Students' seminars are organized wherein the papers are presented by students on relevant topics to enrich their learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Colleges use a diverse set of ICT tools to communicate, create, disseminate, store, and manage information.

Use of ICT in Kiang Nangbah Government College: KNGC has only four (4) ICT enabled classrooms catering to four science departments,

Physics, Chemistry, Zoology and Botany, that are able to adhere to this need.

**Usage of ICT in the departments:** There are devices that are required in each of the four mentioned departments but the only device that is used in these departments is a projector and a television screen where a teacher can upload materials in a pen drive and display. Teachers need specific professional development opportunities in order to increase their ability to use ICT for formative learning assessments, individualized instruction, accessing online resources, and for fostering student interaction and collaboration. Such training in ICT should positively impact teachers' general attitudes towards ICT in the classroom, but it should also provide specific guidance on ICT teaching and learning within each discipline.

**Type of ICT use:** The ICT by the teachers in teaching and learning are such as Screen Cast-Omatic, Zoom Meeting, Google meet, Google Class room, my easy class room etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

96

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

96

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

1213

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.



The internal assessment is done on the basis of a student's attendance, writing skills (assignment), presentation skill (seminar) and knowledge levels (test paper). The students have a clear idea about the standard internal evaluation process of both the theory and practical subjects.

Evaluation is based on the student's performance by organizing two monthly internal tests before the end semester exams for both theory and practical. Out of the total internal assessment of 25% from the total marks, 60% weightage is for Assignment and 40% weightage is for internal tests. Assignment/ project work are given to all students to be submitted within a fixed period. Dates for the tests and submission of assignments and projects are notified.

The final internal assessment marks are displayed on the notice boards, before uploading them in the university portal. The anomalies found by the students are taken up by the examination .

The students are given the valued answer scripts and assignments and the grievances with regard to marks are rectified immediately by the subject teacher.

The North Eastern Hill University also has the provision for re-evaluation of scripts. The institution forwards such applications.

All the records and data are properly maintained by the teachers for academic monitoring.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An evaluation committee in the college ensures transparency in dealing with grievances and problems during the course of exam for both internal as well as end semester examination.

Internal assessment test schedule is prepared by the evaluation committee and communicated to the students in advance whereas for the end semester examination, routine is displayed immediately after receiving the same from North Eastern Hill University.



For both examinations strict invigilation is conducted. The marks obtained by the student in the internal test as well as the assignment are displayed on the notice board.

The student can address their grievances to the faculty member or to the head of the department to which the head of the department will readdress immediately.

If students have any grievance related to evaluation of university answer scripts they can apply for re-evaluation by paying the processing fee to the university. The re-evaluated marks can be obtained during the announcement of the re-evaluations result of the same semester.

In order to maintain transparency the students can apply for photocopy of their answer script and they may decide on re-evaluation also.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution offers general higher learning programmed like, English enables the learners to express and comprehend the topic/theme in which he/she is interested. The learner may express in the form of story writing etc. It provides effective communication skills. Major Indian Language, that is Khasi also enables the learner to express and may also develop the liking of expressing in a form of a poem or a short story. The subject also taught the student to value one's culture, thus rendering to be a better citizen.

Education as a subject contributes to the development of the learner, mentally, spiritually, and psychologically. They learn to appreciate values such as honesty, sincerity, punctuality, etc. These are important for the overall growth and welfare of the learner.

Economics helps to understand the economy of India as well as the

world at large. The learner understands the law of demand and supply and practices it in their dealings.

History is a window to the past. It provides the learner an insight into the past reflects it in the present and learns to improve for the future. The learner learns to value culture, custom, social setup, a system of administration, etc.

Upon successful completion of the B.Sc program, students should be able to demonstrate: Intellectual Skills: The ability to demonstrate knowledge and understanding of essential facts, concepts, principles, and theories relating to the subject areas identified. The ability to apply such knowledge and understanding to the solution of qualitative and quantitative problems mostly of a familiar nature.

Commerce program provides the learner an insight into information retrieval skills, in relation to primary and secondary information sources. Able to Demonstrate knowledge of major theories and models in key areas of organizational behavior to compare international contexts and issues through the lens of the commerce disciplines. Evaluate national and international debates and discussions on economic, commercial, and business issues.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As every department has its own Programme outcome, Programme Specific outcome and course outcome the method used for measuring the attainment of POs, PSOs and COs differs.

Class test is conducted after the completion of a particular topic in order to test the students' level of understanding.

The Internal Test routine is prepared by the Evaluation Committee. Question Papers prepared by the department are similar to the external examination papers to familiarize the students with the External Examination. One of the advantages of internal tests is

that our college conducts three such tests so that any students who fail to attend one test can easily sit for the remaining two tests.

External Examinations is conducted under the direction of North Eastern Hill University. The total mark is out of 75 as 25 is from the internal test. The main objective for external examination is to test the student's aptitude and promote him/her to the next semester.

In order to measure the PSOs of the students every teacher of every department assigned a task to their students based on the mentor-mentee list. Any assignment assigned to the students depends upon the teacher's discretion.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

441

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/02/2.6.3-Results-KNGC.pdf">https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/02/2.6.3-Results-KNGC.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/03/2.3.3-student-enrolment.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### 3.3.1 Extension Activities December 2020

**Activity: A Play on Ending Aids Ending Inequality on the occasion of**

**World Aids Day.****Number of Volunteers: 10 (Ten)**

**Outcome:** The play was conducted at Ummulong village which is located fifteen kilometres away from the college and along the National Highway no.06. The activity was conducted in collaboration with the District Legal Service Authority and the health Department. The place itself is frequented by truckers who carry the risk of carrying the disease and in addition to this the district itself has the highest incidence of positive cases in the state of Meghalaya. The idea here is that is to spread awareness among the people about the disease and also to advice people to stay safe from it. What was more important was that the play stresses the fact that people should not discriminate those having HIV or Aids and rather treat them equally and make them feel as part of the society. In this way the disease could be tackle successfully with the help and cooperation of all in the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year****2**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS**

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0



File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Kiang Nangbah Government College is situated in West Jaintia Hills District and It is affiliated with NEHU and recognized by UGC. The college was established in the year 1967, covering a total area of 98005.41 Sq.mtrs and built in area 7071.77 Sq.mtrs. It offers degree courses for Arts, Science and Commerce stream. It is situated at Lad Nartiang Ladthadlaboh, Jowai. The main gate leads to a road which splits into two. One road to the right, leading toward the college Main Building, whereas the other, leads towards the boys hostel, the college canteen, girls hostel, Principal's quarter (203.45 sqmts) and the science block. To the left of this road is also the football ground, covering an area of 6500 square meters with gallery and toilets. Behind this ground, there is two quarter meant for



Professor. Each covers a total area of 178.34 square metres.

#### College Main Building:

It is a three floored concrete building with a plinth area of 2704.31 sq metres. It consists of a total of 46 rooms. Next to the building is a basketball court of area 1500sqmts. Surrounded by the building is a badminton ground of 160 square metres area. Behind the building there are two quarter for chowkidars, covering an area of 78.56 sq metres each. To the left of the college building there is an Auditorium, covering a total area of 560 sqmts with a total capacity of 410 seats. Next to the auditorium, is the Indoor sport building, covering a total area of 406 square metres and a capacity of 150.

#### Science Block

It is a three storied building with a plinth area of 919.36 square metres. It has a total of 28 rooms used as classroom, laboratories, Biotech hub and the IGNOU room.

#### Girls Hostel:

It is a three floored building with a basement. The basement has two quarters meant for night chowkidars. The total seats available is 54. The total number of rooms for hostel accommodation are 19 room. The ground floor has a kitchen, a dining hall with a capacity for 24 people. The ground floor has the warden's office and the girl's common room. The warden's quarter is on the first floor covering an area of 1202.75 sqft. The girl's hostel has another electrical connection of 4KW with lighting and power line.

#### Boys Hostel:

It is a single floored concrete building with altogether 13 rooms available for hostel accommodation with a capacity of 26 hostellers.

To the left of the floor, there is a kitchen, a dining hall with a capacity of 16 people.

#### Common facilities available in the campus:

The college has four college buses with seating capacity 32, 38, 36, 50 respectively. It also has a power ground water facilities, a water pumping motor of 5HP, concrete water storage of 3000 litres capacity, 6 syntex water storage of 1000 litres each ,electrical

connection of 28KW in the college main building, 8KW in the science block, 4 KW in the girl's hostel, 1KW in the boy's hostel and 7KW in the auditorium.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus contains a football field, a basketball court, a badminton court, a volleyball court and a full-fledged auditorium to give ample facilities to its students for extra-curricular activities. Besides teaching and learning the students take part in extracurricular activities in Outdoor and Indoor sports. Some students were even selected for National Level in Tables Tennis, Badminton and Football in the last few years through NEHU. Presently the college has reached the Women Football Inter College in the State Level.

#### Outdoor stadium

Football playground lies on the left sides of the main gate, it was establish in the year 1983 and cover an Area of 6500m<sup>2</sup> approx with an intention to conduct many activities like outdoor games. The playground was used not only by the student community but also by the children and youth residing in the nearby areas who are actively interested in outdoor games for their practise session. The spaces is convenient for holding big events like annual day student festival, drill, march pass and other outdoor activities. Outdoor gallery was constructed in the 2012 with an Area of 126.00 m<sup>2</sup> approx and a sitting capacity of 100 audiences.

#### Basketball court

On the left side of the main building there is a basketball ground court with an Area of 1500m<sup>2</sup> approx, it was constructed in 1992. Basketball was playing from time to time by the college students on a daily basis and also during college week and other competitions.

#### OUTDOOR BADMINTON COURT

Whereas in the middle of the main building lies a badminton court with an Area of 80 m<sup>2</sup> it was constructed in the year 1987. The court was used during College week for games and sport.

#### INDOOR SPORT BUILDING

The college has indoor sport hall at the back side of the main building which was established and constructed in 2012 with an Area of 366.3 m<sup>2</sup> approx. The hall has adequate space facilities for games like Table Tennis, Badminton, Chess, and Caroms Board etc. The student organise all the indoor competition during college week in this hall. Sport materials required for playing these games are also available for the student. Students participated in various inter college activities both at District and State Level tournament and had bring good laurels to the College in Badminton and Table Tennis.

#### Cultural ACTIVITIES

On the right side of the Main building there is an auditorium which was constructed in the year 1998 with a plinth Area of 560.0 m<sup>2</sup> approx with a seating capacity of 400. The college organize various activities in related to cultural programme and events which encourage the student's to showcase their talents and skills like Singing, Dancing, Drama, Fancy dress and Traditional competition. Students show interest in these extracurricular activities by participating enthusiastically in these events organized by the College. This shows that the student take pride of their own culture and in promoting the community and society at large. The College has preserved some archive like instruments, traditional dresses and ornaments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

838300

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is equipped with 50 seating capacity. It has a total of 11969 books out of which 9266 are textbooks and 2783 are reference materials. The library also has Wi-Fi facilities and provides internet services, reprographic services and reference services to all its users. The Library is fully automated and has introduced Koha v. 18 as the Library Management Software. The library has recently also started its own YouTube channel and blog to provide additional information and orientation to its users with regards to information technology and other technologies involved in the library. The construction work (through RUSA) for expansion of the Library is also going on and is expected to be completed soon.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.96207

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

7

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the year 1996 computer classes in Kiang Nangbah Government College started with a single teacher on a contractual basis. Students of all streams were allowed to participate at the initial stage. A basic computer course was taught to begin with, on how to handle a computer, DOS commands were also taught along with computer programming. Several students participated in the course in a well spaced computer Lab with around 10 BBC micro computers and later 386 and 486 machines were also installed along with Dot Matrix printers. Tape recorders and later floppy disk read-write drives were used to store written program.

In 2003 around 30 personal computer were installed in the college with the aid received from the NEC, Shillong from that year the participation from the students growing rapidly.

The introduction of IT in Business paper in Commerce Department and FORTRAN programming in Physics department has provided opportunities for students to have more ideas about computer through the various theory and practical classes.

The installation of Wi-Fi facilities with the speed of 50 Mbps in the college campus has provided students easier accessibility to the information from internet with regards to their academic work. Students can download their required information and understand more with the help of the internet. The RUSA (Rashtriya Uchchatar Shiksha Abhiyan) had also constructed a new computer Lab with latest Operating system equipments, like LCD projector etc. This computer Lab is a blessing for all departments to conduct their computer related practical sessions.

The installation of projectors in selected classrooms in the college has also helped teachers to integrate audio-visual tools of learning in their lectures. Thus, providing students with better opportunity to understand and learn.

Even after the several reforms brought in, the college is still



lagging behind in student computer ratio. Till date the strength of the college students is almost 3000 and the computer lab is not fit even 1% of the student's population. The size of the room is 20 by 30 feet and only 20 computers can fit in the computer room. Thus, the student computer ratio is very low as we have seen in the above data. The college management is working hard to get a bigger hall for IT lab and also to start a new department of computer Application and we look forward for positive response from the higher authorities in near future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.09556

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has different policies to govern the issuing and maintenance mechanism of its infrastructure. These policies include:

#### Information Technology Policy

The purpose of the IT policy is to highlight the process of acquisition, utilisation and maintenance of IT related infrastructure. The IT Committee of the college is responsible to uphold the IT policy and all its intricate details. According to the IT policy, the laboratory technician looks after the usage and status of infrastructure within the computer lab of the college. The rules and regulations relating to the usage of the computerlab will be drafted by the IT Committee of the college. The committee along with the technician shall also be responsible for maintaining, fixing of issues related to the internet connections of the college, in issuing of official college email and passwords to staff and students of the college, acquiring IT related stationeries, software installation, handling and maintaining the college website and the video surveillance of the college.

#### Library Policy

The Library policy was drafted in accordance with the several guidelines provided by statutory bodies like International Federation of Library Association and the American Library Association and the Indian Library Association. The Library policy highlights the regulations for using library resources by the users of the college library. The library policy permits students to take 3 books at a time for a time period of 15 days and 8 books for teachers and staff for one academic session. The library also levies a fine of ₹5/book/day for late return of books. In case of damage/



loss of a book by the borrower, he/she shall either replace the book with the latest edition or bear its cost. If the book is out of print, one is required to pay double the price of the book. If the book of a multi volume set is damaged or lost the member concerned shall be liable to replace the whole set or pay four times the cost of the same. However, in light of the current COVID19 pandemic, the time period for issuing books for students is decreased to 7 days and the other 8 days is dedicated to quarantine/isolating the books that have been returned. Other reading materials such as print journals, reference books, CDs/DVDs and other materials are only to be consulted in the library.

The Library has provided strict instructions to all users against defacing and damaging the properties of the library ranging from furniture, reading materials and technological infrastructure. Fines and penalties have also been put in place for defaulters.

The Library also encourages optimum usage of e-resources provided access by NLIST and open access resources that have been compiled together in a blog started by the Library. Orientation Programmes on usage of e-resources have been conducted by the library and personal interactions with the library staff is always welcome not just on this topic but on other issues as well.

### Sports Policy

The sports policy focuses on the acquisition, usage and maintenance of sports related equipments and infrastructure. It covers the process the acquisition of required funds for acquisition of funds for purchasing new equipments and maintenance of sports infrastructure from external agencies and usage of college funds for the same. An inventory register will be maintained by the Member Secretary of the Committee to keep record of all sports equipments belonging to the college. A borrower's register will also be maintained and kept in the Stock Room so that students, teachers and coaches will be able to borrow the equipments when needed. The borrowers are to return the equipments before the end of working hours of the same day the equipments were borrowed. The Member Secretary of the committee will be responsible for issuing any equipment to students, teachers and coaches. Fine charges will be imposed on borrowers if the equipments were found to be damaged or broken at the time of returning. The Member Secretary of the Committee will be responsible in ensuring that the infrastructure is well-maintained. For any financial implication in maintaining the infrastructure, the college will bear all costs and a fee will also be charged for external agencies who wish to utilise the

infrastructure of the college. The charges need to be decided upon and revised by the Committee from time to time.

Strict instructions will also be installed in several places for people not to spit or deface the sports related infrastructure of the college. Banners and signage must be placed in certain areas to make sure that it is known to everyone involved along with the fines for anyone who transgresses the instructions.

### Laboratory Policies

The Laboratory policies focus on the issue and maintenance of laboratory equipments. The different departments with laboratories have their own policies for issuing and maintenance of equipments and related infrastructure. Practical classes are allotted to the concern teachers as per the routine. Students are allowed to use the instruments and equipments under the instruction and supervision of the teachers. The laboratory assistant distributes the specimens, glassware and other equipments related to the experiment conducted. Students are permitted to use laboratory computers only during presentations. The departmental library on the other hand is also provided access to students from the department and those taking the subject as pass course. Teachers are allowed to take a maximum of 3 books. The records of damaged laboratory equipments are maintained accordingly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	<a href="https://www.kiangnangbahcollege.ac.in/criteria-5-2/">https://www.kiangnangbahcollege.ac.in/criteria-5-2/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

#### 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### 5.2 - Student Progression

##### 5.2.1 - Number of placement of outgoing students during the year

##### 5.2.1.1 - Number of outgoing students placed during the year

## 02

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

## 55

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

## 03

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has a Student Union body known as Kiang Nangbah Government College Student's Union. The different posts and elected members of the Union are as follows:

Sl. No

POSTS

NAMES

1

President

Dawyoo Lyngdoh

2

Vice President

Samborlang shylla

3

General Secretary

Wanbiang Pulang

4

Asst. General Secretary

Ajay Chyrmang

5

Secretary of Cultural Affairs

Junemeris Suchiang

6

Secy. of Outdoor, games & sports

Hamewan Ryngkhlem

7

Secy. of Indoor Games & Sports

Victory Phawa

8

Secy. of Debates & Symposium

Chanianga Rabon

9

Secretary of Social Services

Vicky A Lamare

10

Secretary of Students 'Editor

Sanborki Biam

11

Secretary of Boys 'Common Room

Selman Shylla

12

Secretary of Girls 'Common Room

Ibadashisha Dkhar

The General Election to the different posts is held every year through secret ballot papers. The Students' Union of the college caters to the welfare of the students, and contributes immensely in making college life more memorable and significant. The Students' Union also assists the College in organising different activities and events related to students like the Freshers programme, the College Week, cleaning drive, etc. The members of the student union are also part of various committees.

File Description	Documents
Paste link for additional information	<a href="https://www.kiangnangbahcollege.ac.in/criteria-5-2/">https://www.kiangnangbahcollege.ac.in/criteria-5-2/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>



## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

It was on 4th Dec 2010 that the college at the initiative of the principal Smt W.M. Shullai (Retired) and Shri O.R. Shallam, (Retired) Head Department of History, convened the first General Body meeting of the Past students of the college.

At the present the office bearers are as follows:

President : Shri B.N. Lamare

Vice President : Shri W. S. Challam

General Secretary : Shri L.D. Lyngdoh

Jt. Secretary : Shri N. Mulieh

Treasurer : Dr. (Mrs) E.M. Blah

Editor cum organizing secy.: Smt. D. Lyngdoh

Auditors : Smt. W. Sumer

: Ms. J. Dkhar

The association has been registered under the Registration Act XII of 1983 vide No. SR/JH/KNG CAA1095/64 of 2011. It comprises of 30 life members and 18 annual members. The Association has organized a seminar on "Child labour" as to make people aware of the problem of child labour that the district of Jaintia Hills is facing. It was on 4th June 2013 the Association also organized a National Seminar on "Water source of life". It was held at the college Auditorium Jowai. The Association also highlighted some of the problems associated with the college and to find ways and means to improve the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.kiangnangbahcollege.ac.in/criteria-5-2/">https://www.kiangnangbahcollege.ac.in/criteria-5-2/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Kiang Nangbah Government College is a Government-run institution, and falls under the purview of the Directorate of Higher and Technical Education, Government of Meghalaya. The Principal heads the College and with the help of the Faculty, designs and plans quality based proposals which are then sent to the Education Department of the State through the Directorate. The College Advisory Board, is chaired by The Deputy Commissioner of the District. The Motto of the College is, "Awake, Arise and Reach the Goal".

Kiang Nangbah Government College is the only Government College catering to the East and West Jaiñtia Hills, providing educational facilities to the weaker sections of society as per the State Education Policy of 2018.

Teachers participate as members of the Academic Council ( Heads of all the departments of the Arts, Science and Commerce Streams), who decide on Academic matters within the College.

We need to educate people with 'soul' and not just automatons in the cog-wheel of life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute has a mechanism for delegating authority and providing

operational autonomy to all the various functionaries to work towards a decentralized governance system.

### 1. Director of Higher and Technical Education

The Director looks after the management of the College, in matters relating to Appointments, Placements, Welfare Schemes etc.

### 1. Principal's Level

The Principal is assisted by the Academic Council which takes most of the operational decisions by adopting resolutions after deliberate discussion in each and every matter in order to fulfil the vision and mission of the institute.

### 3. Faculty Level

The Academic Council consists of the Heads of all the departments. They in turn conduct separate periodic meetings within their own departments before going to the Academic Council.

Committees for buildings and equity constituted under government guidelines in 2018 : RUSA

### 4. Student Level

Students play an active role in different co-curricular and extra-curricular activities through the Students' Union.

### 5. Non-teaching staff level

Office assistants take care of matters related to administration in consultation with the Principal who in turn, puts the matter before the IQAC before making decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Kiang Nangbah Government College, being a Government-run institution, falls under the purview of the Directorate of Higher and Technical Education, Government of Meghalaya. It is the Principal, with the help of the Faculty, who designs quality policy and plans which are then sent as proposals to the State Education Department through the Directorate. Action on these matters is taken only after getting the approval from the Directorate.

The following are the Strategic plans:

The various departments of the College conducts meetings with their respective teams to discuss and plan methods for upliftment of the College as a whole. Then the HOD's come together under the Academic Council and along with the Principal, discuss the various suggestions and their viability. The proposals are then approved at the college level and then sent as proposals to the Directorate for further action in the matter.

Through this calculative and cumulative effort, the College has been able to get students involved with Academic activities and social activities, such as the NSS. Importance is given to building of inter-personal skills, through activities like Debates, Seminars, Cleaning drives, and other competitions during the College week and otherwise.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College comprises of the Principal, Teaching and non-teaching staff who work together for the development and progress of the college. The internal organizational structure and decision making processes can be broadly divided into two parts: Office

**administration and Academics.**

The Principal is the head of the institution. The role of the principal is to provide leadership, direction and co-ordination of all aspects of the college system.

The Non-teaching staff include administrative staff, librarian, and other support staff, UDA, LDA, Peons, Drivers, Cleaners, Chowkidars etc.

The college comprises of three streams: Arts, Science and Commerce. Each stream has different departments managed by a Head. The HOD's supervise the teaching and learning, ensuring that class activities are undertaken, markings are done and feedbacks are given on time.

As a Government college, it follows the rules and regulations laid down by the Education department, Government of Meghalaya and the UGC. The eligible college faculty are recommended by the MPSC for recruitment. Promotional policies are followed as per service rules of the education department.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The kinds of Social welfare schemes available to the Government employees of Kiang Nangbah Government College, Jowai are as follows:

**GPF:** Stands for General Provident Fund available for the government employees of the Meghalaya State Government who joined their services before the 1st of April 2010. In this fund the employees contribute a certain percentage of their salary and the accumulated amount is paid to them at the time of retirement. Gratuity is a sum of money paid by the Government for the services of its employees who have served for a minimum of 5 years.

**Pension Scheme:** Also known as a superannuation fund which provides retirement income for the government employees.

**National Pension Scheme (NPS):** A government sponsored scheme introduced by the Government in 2009 for those who joined services on or after the 1st of April 2010.

In Tier I, Government employees will have to make a contribution @10% of his/her basic salary plus Dearness allowance which will be deducted from his salary bill every month by the Drawing and Disbursing Officer (DDO) concerned. The government makes an equal matching contribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>



### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The College has adopted a systematic mechanism for the different departments of all the three Streams of Arts, Science and Commerce which works as a Checklist. From time to time, feedback forms with regard to teaching-learning as well as curriculum feedback are given out to students. There is a Grievance Redressal Cell which also addresses issues of students, faculty and staff and offers suggestions for improvement whenever anyone is found to have been erring.

A pre-screening team at the College examines the documents of the Faculty due for Placement on the direction of the State Government. The Faculty due for Placement prepares a Self-Appraisal form according to the State Education Policy guidelines, which is then examined by the pre-screening Committee before it is put forward to the State Government appointed Board of experts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has an Internal Accounts and Audit Committee comprising of Faculty of the Commerce Stream and an Accountant, to monitor effective use of available financial resources. Internal audits are carried out on a regular basis under the direction of the Principal.

External audit is mainly carried out by the auditors from the State Government (Directorate of Local Audit & Accounts) and the Central Government (Auditor General). The last audit was conducted in 2017 by the O/o The Accountant General and the Local Audit was conducted in 2018. Copies are enclosed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Adequate funds are allocated for effective teaching-learning processes that includes training programmes, workshops, inter-disciplinary activities from time to time to ensure quality

research. Adequate funds are also utilized for maintenance of infrastructure of the college presentations and group work. Support for organizing Trainings and Workshops for Teachers and non-teaching staff as well as Students is carried out. Travel support for conferences, seminars, workshops and short-term training is being examined so as to better equip our Personnel and our students, moulding them to be better citizens, in line with the Vision of our College.

Funds are also utilised for maintenance of our surroundings and using sustainable energy in the form of LED Bulb.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the academic year 2020-2021, regular offline classes and examinations could not be conducted, due to the outbreak of the COVID-19 and the resulting lockdown of educational institutions. The IQAC had taken the initiative to equip the teachers with the knowledge and skills on how to conduct online classes and internal assessments. For this purpose, the IQAC conducted online workshops. The Institution still continues with the

blended mode of online and offline teachings and evaluations.

The Principal convenes meeting regularly with the HODs and teaching staff of the Institution on matters related to regular functioning of the college. Based on the outcome of the meetings, decisions are taken for conduction of regular classes and internal assessments and examinations. The IQAC prepares the list of various committees and nominates the members of each committee. These committees are entrusted to conduct regular activities for the benefit of the students and the college as a whole. All the departments and committees then submit annual report to the IQAC for preparation of the AQAR, for submission to RUSA and AISHE.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**1. Teaching:** Major part of the Academic Session of 2020-2021 was under lockdown due to COVID-19 Pandemic. The College was not able to conduct normal offline classes and as a result online mode of teaching was adopted at the time of total lockdown. When the opening of Educational Institutions was allowed by the Government blended mode of teaching was adopted. After collecting feedback from the students and teachers, the IQAC had taken the initiative to conduct workshop for the teachers on "Online Teachings". The teachers are now using different online mode of teachings. One of the challenges for online classes is the connectivity problem faced by students. To overcome this, the teachers recorded their lectures and uploaded in Google Classrooms and You Tube Channels. In addition to lectures, teachers are instructed to provide additional resource materials to the students.

**2. Enhancing Students learning:** In the beginning of the Academic Session, the departments in collaboration with IQAC organised an Orientation Programme for the 1st Semester Students where they were highlighted about syllabus and learning resources available in the College. The teachers were instructed to assess students learning through internal assessments and interactive sessions. The Departments were asked to assign mentees to mentors and guide students in the academic and non-academic related matters. For slow learners, remedial classes were conducted and additional reading materials were provided. In order to enhance the writing and communication skills of the students, the IQAC had taken the initiatives to conduct an online Soft Skills workshop and Employability Training Programme for the final Semester students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### 1. SAFETY AND SECURITY:

- For the safety and security of the student community the college authority has appointed Security Guards to monitor the entry and exit of the vehicles and people.
- Public vehicles are not allowed inside the campus.
- Smoking and consuming intoxicating substances are prohibited.

#### 2. Counselling

The Women's Cell Committee is in charge of counseling classes. It comprises of the Principal, Member Secretary and members and has the following objectives:

- To create awareness and sensitize the young men and women on gender equity.
- To empower young women to attain spiritual, emotional,

physical, social, mental and economical freedom to withstand and face the challenges of life.

- To get acquaintance with the Acts, Rules and Rights for the protection and safety of the women.

The College also has an Internal Complaint Committee. It is formed under the Provision of the Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act 2013 with intimation of the DHTE.

### 3. COMMON ROOMS:

Separate common rooms and washrooms for boys and girls are provided for which the student representatives are in charge.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/01/7.1.1-safety-and-security-counselling-and-women-cell.pdf">https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/01/7.1.1-safety-and-security-counselling-and-women-cell.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**



**Solid Waste Management:**

The solid waste in the campus is managed by sweepers who are allotted for different buildings in the campus. The solid waste generated in the college is managed by using the waste bins placed around the campus and collected by the Municipal vehicles. A compost pit exists where the biodegradable waste is being dumped in the College campus. Some organic parts from the waste generated from the mess is collected in buckets and taken out of the campus for cattle feed.

**Liquid Waste Management:**

In our Institution the liquid waste that come out from the laboratories and offices is being managed by going through basins then to iron pipes of 3mm which are connected to outside drains and from these drains to an underground pit for disposal.

**E-Waste Management:**

The institution has one room for keeping all the electrical goods/equipments, computers, office electronic equipments for disposal. Laboratory equipments which can no longer be repaired, exchanged and not usable by anyone are disposed as scrap and is sold every year for some financial benefit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/01/7.1.3-solid-waste-and-e-waste-photo.pdf">https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/01/7.1.3-solid-waste-and-e-waste-photo.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.1.7 - The Institution has disabled-friendly,

D. Any 1 of the above

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College focuses on human values, and the right conduct with love and non-violence among the student community as well as the teaching fraternity. The College administration has directed in the prospectus, "Communal harmony is to be fostered by word and deed" (pg. 20). It is worth mentioning that teachers and students were all involved in fighting the Covid 19 pandemic as assigned by the District Administration. This is an opportunity in the education of human values and to focus on the basic positive values that underlie all aspects of a moral society.

The National Service Scheme (NSS) unit of the College, which allows students to participate in activities other than academic, organises activities that inculcate the values of obligations, rights, duties and responsibilities of citizens, from time to time.

1. A Play on Ending Aids Ending Inequality on the Occasion of World Aids Day- December 2020
2. Cleaning drives

### 3. Making masks and posters during the Covid 19 pandemic, wef April 2020

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Kiang Nangbah Government College have always promoted efforts to inculcate the basic sense of social responsibility. Various activities have been taken up time and again to spread social awareness about issues like communal harmony, health and hygiene, disaster management etc. Cleaning drives are organised regularly.

The students of our college along with the teaching faculty have shown exemplary efforts in fighting against the unseen enemy- the Covid 19 pandemic, whereby they participated greatly to help the District Administration whenever required. The NSS unit of the College was awarded a Certificate of Commendation by NEHU in recognition of its contribution during the Covid-19 pandemic.

During Republic day and Independence Day there is salutation to the National Flag every year as well as other activities. Some of these activities could not be conducted during the pandemic lockdown.

The students of NSS unit of the College took part in the Quiz Competition conducted by the Meghalaya Aids Control Society held on 3/11/2020 at Jaintia Eastern College, Khliehriat and secured 3rd position.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code C. Any 2 of the above**

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### National Commemorative Days

It is the tradition of the College to respect the National flag and give reverence to the National anthem. Each year, Independence Day is celebrated by the hoisting of the tri-colour by the Principal or a teacher of the College. The students who are members of the NSS unit of the College take part in the parades and special programmes organized by the District administration. The Republic Day is also observed by the students of the College. Some students who are members of the NSS unit usually participate enthusiastically in the celebration of the day. Due to the lockdown during the pandemic, many activities could not be conducted and participated by students and faculty members.

#### International Commemorative Days and Events

The NSS unit of the College observed International Yoga Day on 21/06/2020.

World Water Day celebration was also observed as the students of the

college participated in a rally on 22/03/2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Mentor - Mentee Relationship:

**Objectives:** To facilitate students to get access to a mentor for academic and social guidance.

**Context:** The College follows the CIE system in accordance with the NEP 2019. Therefore, the mentor-mentee relationship is helping the students cope with the course. The students are mentored only in honours subjects.

**The Practice:** All departments of all the 3 streams divide students equally among teacher-mentors. The students are guided by their mentor in completing their assignments. The mentor closely follow their progress in each semester, ensuring that each student do not lag behind.

**Evidence of Success:** The performance of students from the Arts departments is improving. The results of the B.Sc. Examinations have further improved, with students from Mathematics, Physics and Botany departments, securing 1st Class in the final Examinations 2020.

**Problems Encountered and Resources Required:** There are two challenges: (1) the constraint of time because in the Semester system the course has to be completed in a shorter period of time; (2) the difficulty of acquiring resources that are required for making the practice more successful.

### 2. Students' Union Elections:

**Objectives:** The Union takes responsibilities in looking after the

well-being of the College students. Additionally, the students experience the working mechanisms of democracy.

**Context:** The Lyngdoh Committee Recommendations (LCR) is followed as per the Supreme Court's direction with the intention to rid students' union elections of money and muscle power.

**The Practice:** The College has an Election Committee headed by a Member Secretary. It handles official documentation and logistics for the elections. The candidates canvass for themselves in the event called the "Common Platform". The voting and counting processes, the tabulation and the declaration of results are done the next day.

**Evidence of Success:** The College has inculcated a strong sense of leadership in the students as proven by the fact that many Union leaders eventually become involved in politics, either as politicians, activists, or administrators.

**Problems Encountered and Resources Required:** There are disruptions of classes and many students become more involved than necessary. Some successful candidates also miss more classes after becoming members of the KNGSU.

**Notes:**

The practice of holding elections for students is a positive reinforcement of democratic values. The union elections have not been held in 2020 and 2021 due to the Covid 19 pandemic.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Kiang Nangbah Government College applied for the Four Years Integrated B.A-B.Ed and B.Sc-B.Ed Programme for the Academic Session 2019-2023. The Government of Meghalaya has granted the permission to start this Four Years Integrated Programme vide Notification NO.EDN.213/2018/53, dated 6th December 2018.

The National Council of Teachers Education, New Delhi has announced the NCTE Amendment Regulations 2019 vide the Gazette Notification No. F.NCTE Reg.1011/80/2018-MS ( Regulation)-HD Dated 29th March 2019. By 2030 (according to National Education Policy 2019), the minimum qualification for teaching in schools will be a four year integrated B.Ed degree.

In this connection, the Department of Education, NEHU, Shillong had taken the initiative of preparing the Four Years Integrated B.A, B.Ed and B.Sc, B.Ed Syllabus under MHRD Scheme, (PMMMNMST). A two day Workshop was organized on 5-6/11/2019 by the Department of Education, NEHU, Shillong, with the help of the Principals and Faculty members of Colleges of Teacher Education (CTEs), Faculty members from the Department of Education, NEHU, Shillong and Tura and the Faculty members from the General Colleges.

At the time of writing this, Kiang Nangbah Government College, Jowai is the only College in the State of Meghalaya to introduce this programme.



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The syllabus consists of detailed contents of the course, recommended and suggested readings for the concerned course. In this connection the Institution has developed a structure and effective implementation of the curriculum.
- Allotment of topics and units of the syllabus is the responsibility of the Heads of respective Department and also to monitor that the portion allotted to the individual teacher are executed satisfactorily.
- Adopting new and innovative teaching techniques and methodologies to ensure an effective relationship between the curricular content and practical applications.
- Mentor-mentees are implemented in every Department in order to provide excellent atmosphere to the students, to identify and take care of the performance of every student.
- Practical classes motivates students interest and Field study trip gives students the opportunity to visualize, experience and discuss information on a subject.
- Class test help us to assess students understanding of the course content and their level of competency. Assignments increase learning capabilities of the students and Seminar improve students about their knowledge and confidence.
- Remedial classes provide chance for the students to rectify their doubts about the concepts that are not clear or confused.
- Group Discussion helps student to interact among themselves and learn more by sharing ideas and knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Examination is one the major components of our education system. The education process in any discipline of learning ends with examinations. The entire effort put in by the teachers on teaching and the student by learning is centred on getting good results in the examinations.

. As per directives of NEHU the college have resorted to conduct 25 marks of the CIA. The 25 marks are divided into different heads such as 15 marks for internal test, 7 marks for assignment and 3 marks for attendance with maximum of 75%, for ARTS and COMMERCE stream. But for SCIENCE stream this 25 marks is split into 12 marks for theory, 6 marks for practical and 7 marks for assignment. For science students, attendance is allotted along with the practical. Apart of the marks which allotted for internal assessment all the departments make it mandatory to conduct seminars to improve their knowledge and to overcome stage fright and also motivate them to have the spirit of competition. Besides these, some department also conduct group discussion in order to encourage the introvert students to take part and fit themselves among their peer group.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Gender

- Educational systems that adopt gender quality aspect are able to ensure that the content of the course syllabus includes value attitude of gender quality.
- Our institution is co- educational institution where students from both sexes and from different background accept each other without discrimination. Thus gender issues do not arise in our society in general and in our institution in particular.

#### Environment and Sustainability

- Environmental studies which is a multi-disciplinary science in academic curriculum is one of the compulsory papers for all the sixth semester students.
- Environmental studies help the students develop their own insights into functioning of several aspects or understanding of human relationship with their environment and preserve its quality.
- Environmental studies interplay between economic analysis and ecological, moral and social governance.

#### Human Values and professional Ethics into curriculum

- Ethics influences behavior and allows individual to make the right choices.
- Ethics in education is essentially important as they help the system to run smoothly, it is applicable on both the teacher and students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni		E. None of the above
File Description	Documents	
URL for stakeholder feedback report	No File Uploaded	
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	
Any additional information(Upload)	No File Uploaded	
1.4.2 - Feedback process of the Institution may be classified as follows		E. Feedback not collected
File Description	Documents	
Upload any additional information	No File Uploaded	
URL for feedback report	Nil	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of sanctioned seats during the year		
5490		
File Description	Documents	
Any additional information	<a href="#">View File</a>	
Institutional data in prescribed format	<a href="#">View File</a>	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

2876

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Career guidance is one of the mechanism used to assess the learning levels of the students. It is conducted before the students opt for any stream.

An Orientation Programme is conducted after the admission and it is mandatory for students, their Parents or guardians to attend the Programme in order to welcome the students, highlight what the institution offers and what the institution expects from the students.

Internal tests are conducted on regular intervals, assignments are given to the students on various topics related to the subject matter. The evaluation process is also carried out by each department and there is transparency.

Importance is also given to the attendance of the students where a student is required to attend at least 75% of the total number of classes.

Departmental Seminars are conducted with the sole purpose to build up student's confidence and encourage them to move out of their comfort zone and inculcate in them the habit of research work.

Remedial Classes are being conducted from time to time which help the learners to obtain an in-depth knowledge on the subject matter. Therefore the entry level and exit level of students can be evaluated from the above methods used throughout their academic year.



File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2892	96

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching- learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer assisted learning, Experiential Learning etc.

1. **Lecture Method:** Lecture method is the oldest method of teaching. Lecture method affords a necessary framework or overview for subsequent learning like reading assignments, small group activities, group discussions.
2. **Interactive Method:** Interactive teaching is a means of instructing whereby the teachers actively involve the students in their learning process by way of regular teacher-student interaction, student-student interaction, and use of hands-on demonstrations. The faculty members make learning interactive by motivating student participation in group discussions, subject quizzes, discussion on questions and answers not only of the subject concerned but also current affairs.
3. **Project-based Learning:** Students gain knowledge and skills by working for an extended period of time to investigate and respond to any complex questions and problems.
4. **Experiential Learning:** It is the practice of learning through doing.

The faculty members also foster the learning environment by engaging in rich experiential content of teaching through

experience, teaching through demonstration, visual aids, periodical industrial visits, exposure trips etc. Students' seminars are organized wherein the papers are presented by students on relevant topics to enrich their learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Colleges use a diverse set of ICT tools to communicate, create, disseminate, store, and manage information.

Use of ICT in Kiang Nangbah Government College: KNGC has only four (4) ICT enabled classrooms catering to four science departments, Physics, Chemistry, Zoology and Botany, that are able to adhere to this need.

Usage of ICT in the departments: There are devices that are required in each of the four mentioned departments but the only device that is used in these departments is a projector and a television screen where a teacher can upload materials in a pen drive and display. Teachers need specific professional development opportunities in order to increase their ability to use ICT for formative learning assessments, individualized instruction, accessing online resources, and for fostering student interaction and collaboration. Such training in ICT should positively impact teachers' general attitudes towards ICT in the classroom, but it should also provide specific guidance on ICT teaching and learning within each discipline.

Type of ICT use: The ICT by the teachers in teaching and learning are such as Screen Cast-Omatic, Zoom Meeting, Google meet, Google Class room, my easy class room etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

96

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

96

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1213

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is done on the basis of a student's attendance, writing skills (assignment), presentation skill (seminar) and knowledge levels (test paper). The students have a clear idea about the standard internal evaluation process of both the theory and practical subjects.

Evaluation is based on the student's performance by organizing two monthly internal tests before the end semester exams for both theory and practical. Out of the total internal assessment of 25% from the total marks, 60% weightage is for Assignment and 40% weightage is for internal tests. Assignment/ project work are given to all students to be submitted within a fixed period. Dates for the tests and submission of assignments and projects are notified.

The final internal assessment marks are displayed on the notice

boards, before uploading them in the university portal. The anomalies found by the students are taken up by the examination.

The students are given the valued answer scripts and assignments and the grievances with regard to marks are rectified immediately by the subject teacher.

The North Eastern Hill University also has the provision for re-evaluation of scripts. The institution forwards such applications.

All the records and data are properly maintained by the teachers for academic monitoring.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

An evaluation committee in the college ensures transparency in dealing with grievances and problems during the course of exam for both internal as well as end semester examination.

Internal assessment test schedule is prepared by the evaluation committee and communicated to the students in advance whereas for the end semester examination, routine is displayed immediately after receiving the same from North Eastern Hill University.

For both examinations strict invigilation is conducted. The marks obtained by the student in the internal test as well as the assignment are displayed on the notice board.

The student can address their grievances to the faculty member or to the head of the department to which the head of the department will readdress immediately.

If students have any grievance related to evaluation of university answer scripts they can apply for re-evaluation by paying the processing fee to the university. The re-evaluated marks can be obtained during the announcement of the re-evaluations result of the same semester.

In order to maintain transparency the students can apply for photocopy of their answer script and they may decide on re-evaluation also.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution offers general higher learning programmed like, English enables the learners to express and comprehend the topic/theme in which he/she is interested. The learner may express in the form of story writing etc. It provides effective communication skills. Major Indian Language, that is Khasi also enables the learner to express and may also develop the liking of expressing in a form of a poem or a short story. The subject also taught the student to value one's culture, thus rendering to be a better citizen.

Education as a subject contributes to the development of the learner, mentally, spiritually, and psychologically. They learn to appreciate values such as honesty, sincerity, punctuality, etc. These are important for the overall growth and welfare of the learner.

Economics helps to understand the economy of India as well as the world at large. The learner understands the law of demand and supply and practices it in their dealings.

History is a window to the past. It provides the learner an insight into the past reflects it in the present and learns to improve for the future. The learner learns to value culture, custom, social setup, a system of administration, etc.

Upon successful completion of the B.Sc program, students should be able to demonstrate: Intellectual Skills: The ability to demonstrate knowledge and understanding of essential facts, concepts, principles, and theories relating to the subject areas identified. The ability to apply such knowledge and understanding to the solution of qualitative and quantitative problems mostly



of a familiar nature.

Commerce program provides the learner an insight into information retrieval skills, in relation to primary and secondary information sources. Able to Demonstrate knowledge of major theories and models in key areas of organizational behavior to compare international contexts and issues through the lens of the commerce disciplines. Evaluate national and international debates and discussions on economic, commercial, and business issues.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As every department has its own Programme outcome, Programme Specific outcome and course outcome the method used for measuring the attainment of POs, PSOs and COs differs.

Class test is conducted after the completion of a particular topic in order to test the students' level of understanding.

The Internal Test routine is prepared by the Evaluation Committee. Question Papers prepared by the department are similar to the external examination papers to familiarize the students with the External Examination. One of the advantages of internal tests is that our college conducts three such tests so that any students who fail to attend one test can easily sit for the remaining two tests.

External Examinations is conducted under the direction of North Eastern Hill University. The total mark is out of 75 as 25 is from the internal test. The main objective for external examination is to test the student's aptitude and promote him/her to the next semester.

In order to measure the PSOs of the students every teacher of every department assigned a task to their students based on the mentor-mentee list. Any assignment assigned to the students depends upon the teacher's discretion.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

441

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/02/2.6.3-Results-KNGC.pdf">https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/02/2.6.3-Results-KNGC.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/03/2.3.3-student-enrolment.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**3.3.1 Extension Activities December 2020**

**Activity:** A Play on Ending Aids Ending Inequality on the occasion of World Aids Day.

**Number of Volunteers:** 10 (Ten)

**Outcome:** The play was conducted at Ummulong village which is located fifteen kilometres away from the college and along the National Highway no.06. The activity was conducted in collaboration with the District Legal Service Authority and the health Department. The place itself is frequented by truckers who

carry the risk of carrying the disease and in addition to this the district itself has the highest incidence of positive cases in the state of Meghalaya. The idea here is that is to spread awareness among the people about the disease and also to advice people to stay safe from it. What was more important was that the play stresses the fact that people should not discriminate those having HIV or Aids and rather treat them equally and make them feel as part of the society. In this way the disease could be tackle successfully with the help and cooperation of all in the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Kiang Nangbah Government College is situated in West Jaintia Hills District and It is affiliated with NEHU and recognized by UGC. The college was established in the year 1967, covering a total area of 98005.41 Sq.mtrs and built in area 7071.77 Sq.mtrs. It offers degree courses for Arts, Science and Commerce stream. It is situated at Lad Nartiang Ladthadlaboh, Jowai. The main gate leads to a road which splits into two. One road to the right, leading toward the college Main Building, whereas the other, leads towards the boys hostel, the college canteen, girls hostel, Principal's quarter (203.45 sqmts) and the science block. To the left of this road is also the football ground, covering an area of 6500 square meters with gallery and toilets. Behind this ground, there is two quarter meant for Professor. Each covers a total area of 178.34 square metres.

**College Main Building:**

It is a three floored concrete building with a plinth area of 2704.31 sq metres. It consists of a total of 46 rooms. Next to the building is a basketball court of area 1500sqmts. Surrounded by the building is a badminton ground of 160 square metres area. Behind the building there are two quarter for chowkidars, covering an area of 78.56 sq metres each. To the left of the college building there is an Auditorium, covering a total area of

560 sqmts with a total capacity of 410 seats. Next to the auditorium, is the Indoor sport building, covering a total area of 406 square metres and a capacity of 150.

#### Science Block

It is a three storied building with a plinth area of 919.36 square metres. It has a total of 28 rooms used as classroom, laboratories, Biotech hub and the IGNOU room.

#### Girls Hostel:

It is a three floored building with a basement. The basement has two quarters meant for night chowkidars. The total seats available is 54. The total number of rooms for hostel accommodation are 19 room. The ground floor has a kitchen, a dining hall with a capacity for 24 people. The ground floor has the warden's office and the girl's common room. The warden's quarter is on the first floor covering an area of 1202.75 sqft. The girl's hostel has another electrical connection of 4KW with lighting and power line.

#### Boys Hostel:

It is a single floored concrete building with altogether 13 rooms available for hostel accommodation with a capacity of 26 hostellers.

To the left of the floor, there is a kitchen, a dining hall with a capacity of 16 people.

#### Common facilities available in the campus:

The college has four college buses with seating capacity 32, 38, 36, 50 respectively. It also has a power ground water facilities, a water pumping motor of 5HP, concrete water storage of 3000 litres capacity, 6 syntex water storage of 1000 litres each, electrical connection of 28KW in the college main building, 8KW in the science block, 4 KW in the girl's hostel, 1KW in the boy's hostel and 7KW in the auditorium.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college campus contains a football field, a basketball court, a badminton court, a volleyball court and a full-fledged auditorium to give ample facilities to its students for extra-curricular activities. Besides teaching and learning the students take part in extracurricular activities in Outdoor and Indoor sports. Some students were even selected for National Level in Tables Tennis, Badminton and Football in the last few years through NEHU. Presently the college has reached the Women Football Inter College in the State Level.

#### Outdoor stadium

Football playground lies on the left sides of the main gate, it was establish in the year 1983 and cover an Area of 6500m<sup>2</sup> approx with an intention to conduct many activities like outdoor games. The playground was used not only by the student community but also by the children and youth residing in the nearby areas who are actively interested in outdoor games for their practise session. The spaces is convenient for holding big events like annual day student festival, drill, march pass and other outdoor activities. Outdoor gallery was constructed in the 2012 with an Area of 126.00 m<sup>2</sup> approx and a sitting capacity of 100 audiences.

#### BaskeTball court

On the left side of the main building there is a basketball ground court with an Area of 1500m<sup>2</sup> approx, it was constructed in 1992. Basketball was playing from time to time by the college students on a daily basis and also during college week and other competitions.

#### OUTDOOR BADMINTON COURT

Whereas in the middle of the main building lies a badminton court with an Area of 80 m<sup>2</sup> it was constructed in the year 1987. The court was used during College week for games and sport.

**INDOOR SPORT BUILDING**

The college has indoor sport hall at the back side of the main building which was established and constructed in 2012 with an Area of 366.3 m<sup>2</sup> approx. The hall has adequate space facilities for games like Table Tennis, Badminton, Chess, and Caroms Board etc. The student organise all the indoor competition during college week in this hall. Sport materials required for playing these games are also available for the student. Students participated in various inter college activities both at District and State Level tournament and had bring good laurels to the College in Badminton and Table Tennis.

**Cultural ACTIVITIES**

On the right side of the Main building there is an auditorium which was constructed in the year 1998 with a plinth Area of 560.0 m<sup>2</sup> approx with a seating capacity of 400. The college organize various activities in related to cultural programme and events which encourage the student's to showcase their talents and skills like Singing, Dancing, Drama, Fancy dress and Traditional competition. Students show interest in these extracurricular activities by participating enthusiastically in these events organized by the College. This shows that the student take pride of their own culture and in promoting the community and society at large. The College has preserved some archive like instruments, traditional dresses and ornaments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

5

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

838300

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is equipped with 50 seating capacity. It has a total of 11969 books out of which 9266 are textbooks and 2783 are reference materials. The library also has Wi-Fi facilities and provides internet services, reprographic services and reference services to all its users. The Library is fully automated and has introduced Koha v. 18 as the Library Management Software. The library has recently also started its own YouTube channel and blog to provide additional information and orientation to its users with regards to information technology and other technologies involved in the library. The construction work (through RUSA) for expansion of the Library is also going on and is expected to be completed soon.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

  

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>C. Any 2 of the above</b>
--	------------------------------

  

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

  

<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>
<b>2.96207</b>

  

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

  

<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>
<b>7</b>

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the year 1996 computer classes in Kiang Nangbah Government College started with a single teacher on a contractual basis. Students of all streams were allowed to participate at the initial stage. A basic computer course was taught to begin with, on how to handle a computer, DOS commands were also taught along with computer programming. Several students participated in the course in a well spaced computer Lab with around 10 BBC micro computers and later 386 and 486 machines were also installed along with Dot Matrix printers. Tape recorders and later floppy disk read-write drives were used to store written program.

In 2003 around 30 personal computer were installed in the college with the aid received from the NEC, Shillong from that year the participation from the students growing rapidly.

The introduction of IT in Business paper in Commerce Department and FORTRAN programming in Physics department has provided opportunities for students to have more ideas about computer through the various theory and practical classes.

The installation of Wi-Fi facilities with the speed of 50 Mbps in the college campus has provided students easier accessibility to the information from internet with regards to their academic work. Students can download their required information and understand more with the help of the internet. The RUSA (Rashtriya Uchchatar Shiksha Abhiyan) had also constructed a new computer Lab with latest Operating system equipments, like LCD projector etc. This computer Lab is a blessing for all departments to conduct their computer related practical sessions.

The installation of projectors in selected classrooms in the college has also helped teachers to integrate audio-visual tools of learning in their lectures. Thus, providing students with better opportunity to understand and learn.

Even after the several reforms brought in, the college is still

lagging behind in student computer ratio. Till date the strength of the college students is almost 3000 and the computer lab is not fit even 1% of the student's population. The size of the room is 20 by 30 feet and only 20 computers can fit in the computer room. Thus, the student computer ratio is very low as we have seen in the above data. The college management is working hard to get a bigger hall for IT lab and also to start a new department of computer Application and we look forward for positive response from the higher authorities in near future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)



14.09556

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has different policies to govern the issuing and maintenance mechanism of its infrastructure. These policies include:

#### Information Technology Policy

The purpose of the IT policy is to highlight the process of acquisition, utilisation and maintenance of IT related infrastructure. The IT Committee of the college is responsible to uphold the IT policy and all its intricate details. According to the IT policy, the laboratory technician looks after the usage and status of infrastructure within the computer lab of the college. The rules and regulations relating to the usage of the computerlab will be drafted by the IT Committee of the college. The committee along with the technician shall also be responsible for maintaining, fixing of issues related to the internet connections of the college, in issuing of official college email and passwords to staff and students of the college, acquiring IT related stationeries, software installation, handling and maintaining the college website and the video surveillance of the college.

#### Library Policy

The Library policy was drafted in accordance with the several guidelines provided by statutory bodies like International Federation of Library Association and the American Library Association and the Indian Library Association. The Library policy highlights the regulations for using library resources by the users of the college library. The library policy permits students to take 3 books at a time for a time period of 15 days



and 8 books for teachers and staff for one academic session. The library also levies a fine of ?5/book/day for late return of books. In case of damage/ loss of a book by the borrower, he/she shall either replace the book with the latest edition or bear its cost. If the book is out of print, one is required to pay double the price of the book. If the book of a multi volume set is damaged or lost the member concerned shall be liable to replace the whole set or pay four times the cost of the same. However, in light of the current COVID19 pandemic, the time period for issuing books for students is decreased to 7 days and the other 8 days is dedicated to quarantine/isolating the books that have been returned. Other reading materials such as print journals, reference books, CDs/DVDs and other materials are only to be consulted in the library.

The Library has provided strict instructions to all users against defacing and damaging the properties of the library ranging from furniture, reading materials and technological infrastructure. Fines and penalties have also been put in place for defaulters.

The Library also encourages optimum usage of e-resources provided access by NLIST and open access resources that have been compiled together in a blog started by the Library. Orientation Programmes on usage of e-resources have been conducted by the library and personal interactions with the library staff is always welcome not just on this topic but on other issues as well.

### Sports Policy

The sports policy focuses on the acquisition, usage and maintenance of sports related equipments and infrastructure. It covers the process the acquisition of required funds for acquisition of funds for purchasing new equipments and maintenance of sports infrastructure from external agencies and usage of college funds for the same. An inventory register will be maintained by the Member Secretary of the Committee to keep record of all sports equipments belonging to the college. A borrower's register will also be maintained and kept in the Stock Room so that students, teachers and coaches will be able to borrow the equipments when needed. The borrowers are to return the equipments before the end of working hours of the same day the equipments were borrowed. The Member Secretary of the committee will be responsible for issuing any equipment to students, teachers and coaches. Fine charges will be imposed on borrowers if the equipments were found to be damaged or broken at the time of returning. The Member Secretary of the Committee will

be responsible in ensuring that the infrastructure is well-maintained. For any financial implication in maintaining the infrastructure, the college will bear all costs and a fee will also be charged for external agencies who wish to utilise the infrastructure of the college. The charges need to be decided upon and revised by the Committee from time to time.

Strict instructions will also be installed in several places for people not to spit or deface the sports related infrastructure of the college. Banners and signage must be placed in certain areas to make sure that it is known to everyone involved along with the fines for anyone who transgresses the instructions.

### Laboratory Policies

The Laboratory policies focus on the issue and maintenance of laboratory equipments. The different departments with laboratories have their own policies for issuing and maintenance of equipments and related infrastructure. Practical classes are allotted to the concern teachers as per the routine. Students are allowed to use the instruments and equipments under the instruction and supervision of the teachers. The laboratory assistant distributes the specimens, glassware and other equipments related to the experiment conducted. Students are permitted to use laboratory computers only during presentations. The departmental library on the other hand is also provided access to students from the department and those taking the subject as pass course. Teachers are allowed to take a maximum of 3 books. The records of damaged laboratory equipments are maintained accordingly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	<a href="https://www.kiangnangbahcollege.ac.in/criteria-5-2/">https://www.kiangnangbahcollege.ac.in/criteria-5-2/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year****03**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**The College has a Student Union body known as Kiang Nangbah Government College Student's Union. The different posts and elected members of the Union are as follows:**

**Sl. No****POSTS****NAMES**

1

President

Dawyoo Lyngdoh

2

Vice President

Samborlang shylla

3

General Secretary

Wanbiang Pulang

4

Asst. General Secretary

Ajay Chyrmang

5

Secretary of Cultural Affairs

Junemeris Suchiang

6

Secy. of Outdoor, games & sports

Hamewan Ryngkhlem

7

Secy. of Indoor Games & Sports

Victory Phawa

8

Secy. of Debates &Symposium



Chanianga Rabon

9

Secretary of Social Services

Vicky A Lamare

10

Secretary of Students 'Editor

Sanborki Biam

11

Secretary of Boys 'Common Room

Selman Shylla

12

Secretary of Girls 'Common Room

Ibadashisha Dkhar

The General Election to the different posts is held every year through secret ballot papers. The Students' Union of the college caters to the welfare of the students, and contributes immensely in making college life more memorable and significant. The Students' Union also assists the College in organising different activities and events related to students like the Freshers programme, the College Week, cleaning drive, etc. The members of the student union are also part of various committees.

File Description	Documents
Paste link for additional information	<a href="https://www.kiangnangbahcollege.ac.in/criteria-5-2/">https://www.kiangnangbahcollege.ac.in/criteria-5-2/</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

It was on 4th Dec 2010 that the college at the initiative of the principal Smt W.M. Shullai (Retired) and Shri O.R. Shallam, (Retired) Head Department of History, convened the first General Body meeting of the Past students of the college.

At the present the office bearers are as follows:

President : Shri B.N. Lamare

Vice President : Shri W. S. Challam

General Secretary : Shri L.D. Lyngdoh

Jt. Secretary : Shri N. Mulieh

Treasurer : Dr. (Mrs) E.M. Blah

Editor cum organizing secy.: Smt. D. Lyngdoh

Auditors : Smt. W. Sumer

: Ms. J. Dkhar

The association has been registered under the Registration Act

XII of 1983 vide No. SR/JH/KNG CAA1095/64 of 2011. It comprises of 30 life members and 18 annual members. The Association has organized a seminar on "Child labour" as to make people aware of the problem of child labour that the district of Jaintia Hills is facing. It was on 4th June 2013 the Association also organized a National Seminar on "Water source of life". It was held at the college Auditorium Jowai. The Association also highlighted some of the problems associated with the college and to find ways and means to improve the institution.

File Description	Documents
Paste link for additional information	<a href="https://www.kiangnangbahcollege.ac.in/criteria-5-2/">https://www.kiangnangbahcollege.ac.in/criteria-5-2/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Kiang Nangbah Government College is a Government-run institution, and falls under the purview of the Directorate of Higher and Technical Education, Government of Meghalaya. The Principal heads the College and with the help of the Faculty, designs and plans quality based proposals which are then sent to the Education Department of the State through the Directorate. The College Advisory Board, is chaired by The Deputy Commissioner of the District. The Motto of the College is, "Awake, Arise and Reach the Goal".

Kiang Nangbah Government College is the only Government College catering to the East and West Jaintia Hills, providing educational facilities to the weaker sections of society as per the State Education Policy of 2018.

Teachers participate as members of the Academic Council ( Heads of all the departments of the Arts, Science and Commerce Streams), who decide on Academic matters within the College.

We need to educate people with 'soul' and not just automatons in the cog-wheel of life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards a decentralized governance system.

#### 1. Director of Higher and Technical Education

The Director looks after the management of the College, in matters relating to Appointments, Placements, Welfare Schemes etc.

#### 1. Principal's Level

The Principal is assisted by the Academic Council which takes most of the operational decisions by adopting resolutions after deliberate discussion in each and every matter in order to fulfil the vision and mission of the institute.

#### 3. Faculty Level

The Academic Council consists of the Heads of all the departments. They in turn conduct separate periodic meetings within their own departments before going to the Academic Council.

Committees for buildings and equity constituted under government guidelines in 2018 : RUSA

#### 4. Student Level

Students play an active role in different co-curricular and extra-curricular activities through the Students' Union.

#### 5. Non-teaching staff level

Office assistants take care of matters related to administration in consultation with the Principal who in turn, puts the matter before the IQAC before making decisions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Kiang Nangbah Government College, being a Government-run institution, falls under the purview of the Directorate of Higher and Technical Education, Government of Meghalaya. It is the Principal, with the help of the Faculty, who designs quality policy and plans which are then sent as proposals to the State Education Department through the Directorate. Action on these matters is taken only after getting the approval from the Directorate.

The following are the Strategic plans:

The various departments of the College conducts meetings with their respective teams to discuss and plan methods for upliftment of the College as a whole. Then the HOD's come together under the Academic Council and along with the Principal, discuss the various suggestions and their viability. The proposals are then approved at the college level and then sent as proposals to the Directorate for further action in the matter.

Through this calculative and cumulative effort, the College has been able to get students involved with Academic activities and social activities, such as the NSS. Importance is given to building of inter-personal skills, through activities like Debates, Seminars, Cleaning drives, and other competitions during the College week and otherwise.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College comprises of the Principal, Teaching and non-teaching staff who work together for the development and progress of the college. The internal organizational structure and decision making processes can be broadly divided into two parts: Office administration and Academics.

The Principal is the head of the institution. The role of the principal is to provide leadership, direction and co-ordination of all aspects of the college system.

The Non-teaching staff include administrative staff, librarian, and other support staff, UDA, LDA, Peons, Drivers, Cleaners, Chowkidars etc.

The college comprises of three streams: Arts, Science and Commerce. Each stream has different departments managed by a Head. The HOD's supervise the teaching and learning, ensuring that class activities are undertaken, markings are done and feedbacks are given on time.

As a Government college, it follows the rules and regulations laid down by the Education department, Government of Meghalaya and the UGC. The eligible college faculty are recommended by the MPSC for recruitment. Promotional policies are followed as per service rules of the education department.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The kinds of Social welfare schemes available to the Government employees of Kiang Nangbah Government College, Jowai are as follows:

**GPF:** Stands for General Provident Fund available for the government employees of the Meghalaya State Government who joined their services before the 1st of April 2010. In this fund the employees contribute a certain percentage of their salary and the accumulated amount is paid to them at the time of retirement. Gratuity is a sum of money paid by the Government for the services of its employees who have served for a minimum of 5 years.

**Pension Scheme:** Also known as a superannuation fund which provides retirement income for the government employees.



**National Pension Scheme (NPS):** A government sponsored scheme introduced by the Government in 2009 for those who joined services on or after the 1st of April 2010.

In Tier I, Government employees will have to make a contribution @10% of his/her basic salary plus Dearness allowance which will be deducted from his salary bill every month by the Drawing and Disbursing Officer (DDO) concerned. The government makes an equal matching contribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The College has adopted a systematic mechanism for the different departments of all the three Streams of Arts, Science and Commerce which works as a Checklist. From time to time, feedback forms with regard to teaching-learning as well as curriculum

feedback are given out to students. There is a Grievance Redressal Cell which also addresses issues of students, faculty and staff and offers suggestions for improvement whenever anyone is found to have been erring.

A pre-screening team at the College examines the documents of the Faculty due for Placement on the direction of the State Government. The Faculty due for Placement prepares a Self-Appraisal form according to the State Education Policy guidelines, which is then examined by the pre-screening Committee before it is put forward to the State Government appointed Board of experts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has an Internal Accounts and Audit Committee comprising of Faculty of the Commerce Stream and an Accountant, to monitor effective use of available financial resources. Internal audits are carried out on a regular basis under the direction of the Principal.

External audit is mainly carried out by the auditors from the State Government (Directorate of Local Audit & Accounts) and the Central Government (Auditor General). The last audit was conducted in 2017 by the O/o The Accountant General and the Local Audit was conducted in 2018. Copies are enclosed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Adequate funds are allocated for effective teaching-learning processes that includes training programmes, workshops, inter-disciplinary activities from time to time to ensure quality research. Adequate funds are also utilized for maintenance of infrastructure of the college presentations and group work. Support for organizing Trainings and Workshops for Teachers and non-teaching staff as well as Students is carried out. Travel support for conferences, seminars, workshops and short-term training is being examined so as to better equip our Personnel and our students, moulding them to be better citizens, in line with the Vision of our College.

Funds are also utilised for maintenance of our surroundings and using sustainable energy in the form of LED Bulb.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the academic year 2020-2021, regular offline classes and examinations could not be conducted, due to the outbreak of the COVID-19 and the resulting lockdown of educational institutions.

The IQAC had taken the initiative to equip the teachers with the knowledge and skills on how to conduct online classes and internal assessments. For this purpose, the IQAC conducted online workshops. The Institution still continues with the

blended mode of online and offline teachings and evaluations.

The Principal convenes meeting regularly with the HODs and teaching staff of the Institution on matters related to regular functioning of the college. Based on the outcome of the meetings, decisions are taken for conduction of regular classes and internal assessments and examinations. The IQAC prepares the list of various committees and nominates the members of each committee. These committees are entrusted to conduct regular activities for the benefit of the students and the college as a whole. All the departments and committees then submit annual report to the IQAC for preparation of the AQAR, for submission to RUSA and AISHE.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**1. Teaching:** Major part of the Academic Session of 2020-2021 was under lockdown due to COVID-19 Pandemic. The College was not able to conduct normal offline classes and as a result online mode of teaching was adopted at the time of total lockdown. When the opening of Educational Institutions was allowed by the Government blended mode of teaching was adopted. After collecting feedback from the students and teachers, the IQAC had taken the initiative to conduct workshop for the teachers on "Online Teachings". The teachers are now using different online mode of teachings. One of the challenges for online classes is the connectivity problem faced by students. To overcome this, the teachers recorded their lectures and uploaded in Google Classrooms and You Tube Channels. In addition to lectures, teachers are instructed to provide additional resource materials to the students.

**2. Enhancing Students learning:** In the beginning of the Academic

Session, the departments in collaboration with IQAC organised an Orientation Programme for the 1st Semester Students where they were highlighted about syllabus and learning resources available in the College. The teachers were instructed to assess students learning through internal assessments and interactive sessions. The Departments were asked to assign mentees to mentors and guide students in the academic and non-academic related matters. For slow learners, remedial classes were conducted and additional reading materials were provided. In order to enhance the writing and communication skills of the students, the IQAC had taken the initiatives to conduct an online Soft Skills workshop and Employability Training Programme for the final Semester students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES



## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### 1. SAFETY AND SECURITY:

- For the safety and security of the student community the college authority has appointed Security Guards to monitor the entry and exit of the vehicles and people.
- Public vehicles are not allowed inside the campus.
- Smoking and consuming intoxicating substances are prohibited.

#### 2. Counselling

The Women's Cell Committee is in charge of counseling classes. It comprises of the Principal, Member Secretary and members and has the following objectives:

- To create awareness and sensitize the young men and women on gender equity.
- To empower young women to attain spiritual, emotional, physical, social, mental and economical freedom to withstand and face the challenges of life.
- To get acquaintance with the Acts, Rules and Rights for the protection and safety of the women.

The College also has an Internal Complaint Committee. It is formed under the Provision of the Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act 2013 with intimation of the DHTE.

#### 3. COMMON ROOMS:

Separate common rooms and washrooms for boys and girls are provided for which the student representatives are in charge.



File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/01/7.1.1-safety-and-security-counselling-and-women-cell.pdf">https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/01/7.1.1-safety-and-security-counselling-and-women-cell.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:**

The solid waste in the campus is managed by sweepers who are allotted for different buildings in the campus. The solid waste generated in the college is managed by using the waste bins placed around the campus and collected by the Municipal vehicles. A compost pit exists where the biodegradable waste is being dumped in the College campus. Some organic parts from the waste generated from the mess is collected in buckets and taken out of the campus for cattle feed.

**Liquid Waste Management:**

In our Institution the liquid waste that come out from the laboratories and offices is being managed by going through basins then to iron pipes of 3mm which are connected to outside drains and from these drains to an underground pit for disposal.

**E-Waste Management:**

The institution has one room for keeping all the electrical goods/equipments, computers, office electronic equipments for disposal. Laboratory equipments which can no longer be repaired, exchanged and not usable by anyone are disposed as scrap and is sold every year for some financial benefit.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/01/7.1.3-solid-waste-and-e-waste-photo.pdf">https://www.kiangnangbahcollege.ac.in/wp-content/uploads/2022/01/7.1.3-solid-waste-and-e-waste-photo.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College focuses on human values, and the right conduct with love and non-violence among the student community as well as the teaching fraternity. The College administration has directed in the prospectus, "Communal harmony is to be fostered by word and deed" (pg. 20). It is worth mentioning that teachers and students were all involved in fighting the Covid 19 pandemic as assigned by the District Administration. This is an opportunity in the education of human values and to focus on the basic positive values that underlie all aspects of a moral society.

The National Service Scheme (NSS) unit of the College, which allows students to participate in activities other than academic, organises activities that inculcate the values of obligations, rights, duties and responsibilities of citizens, from time to time.

1. A Play on Ending Aids Ending Inequality on the Occasion of World Aids Day- December 2020
2. Cleaning drives
3. Making masks and posters during the Covid 19 pandemic, wef April 2020

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Kiang Nangbah Government College have always promoted efforts to inculcate the basic sense of social responsibility. Various activities have been taken up time and again to spread social awareness about issues like communal harmony, health and hygiene, disaster management etc. Cleaning drives are organised regularly.

The students of our college along with the teaching faculty have shown exemplary efforts in fighting against the unseen enemy- the Covid 19 pandemic, whereby they participated greatly to help the District Administration whenever required. The NSS unit of the College was awarded a Certificate of Commendation by NEHU in recognition of its contribution during the Covid-19 pandemic.

During Republic day and Independence Day there is salutation to the National Flag every year as well as other activities. Some of these activities could not be conducted during the pandemic lockdown.

The students of NSS unit of the College took part in the Quiz Competition conducted by the Meghalaya Aids Control Society held on 3/11/2020 at Jaintia Eastern College, Khliehriat and secured 3rd position.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The**

**C. Any 2 of the above**

**Code of Conduct is displayed on the website**  
**There is a committee to monitor adherence to the Code of Conduct**  
**Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### National Commemorative Days

It is the tradition of the College to respect the National flag and give reverence to the National anthem. Each year, Independence Day is celebrated by the hoisting of the tri-colour by the Principal or a teacher of the College. The students who are members of the NSS unit of the College take part in the parades and special programmes organized by the District administration. The Republic Day is also observed by the students of the College. Some students who are members of the NSS unit usually participate enthusiastically in the celebration of the day. Due to the lockdown during the pandemic, many activities could not be conducted and participated by students and faculty members.

#### International Commemorative Days and Events

The NSS unit of the College observed International Yoga Day on 21/06/2020.

World Water Day celebration was also observed as the students of the college participated in a rally on 22/03/2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Mentor - Mentee Relationship:

**Objectives:** To facilitate students to get access to a mentor for academic and social guidance.

**Context:** The College follows the CIE system in accordance with the NEP 2019. Therefore, the mentor-mentee relationship is helping the students cope with the course. The students are mentored only in honours subjects.

**The Practice:** All departments of all the 3 streams divide students equally among teacher-mentors. The students are guided by their mentor in completing their assignments. The mentor closely follow their progress in each semester, ensuring that each student do not lag behind.

**Evidence of Success:** The performance of students from the Arts departments is improving. The results of the B.Sc. Examinations have further improved, with students from Mathematics, Physics and Botany departments, securing 1st Class in the final Examinations 2020.

**Problems Encountered and Resources Required:** There are two challenges: (1) the constraint of time because in the Semester system the course has to be completed in a shorter period of time; (2) the difficulty of acquiring resources that are required for making the practice more successful.

### 2. Students' Union Elections:

**Objectives:** The Union takes responsibilities in looking after the



well-being of the College students. Additionally, the students experience the working mechanisms of democracy.

**Context:** The Lyngdoh Committee Recommendations (LCR) is followed as per the Supreme Court's direction with the intention to rid students' union elections of money and muscle power.

**The Practice:** The College has an Election Committee headed by a Member Secretary. It handles official documentation and logistics for the elections. The candidates canvass for themselves in the event called the "Common Platform". The voting and counting processes, the tabulation and the declaration of results are done the next day.

**Evidence of Success:** The College has inculcated a strong sense of leadership in the students as proven by the fact that many Union leaders eventually become involved in politics, either as politicians, activists, or administrators.

**Problems Encountered and Resources Required:** There are disruptions of classes and many students become more involved than necessary. Some successful candidates also miss more classes after becoming members of the KNGSU.

**Notes:**

The practice of holding elections for students is a positive reinforcement of democratic values. The union elections have not been held in 2020 and 2021 due to the Covid 19 pandemic.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Kiang Nangbah Government College applied for the Four Years Integrated B.A-B.Ed and B.Sc-B.Ed Programme for the Academic Session 2019-2023. The Government of Meghalaya has granted the permission to start this Four Years Integrated Programme vide Notification NO.EDN.213/2018/53, dated 6th December 2018.

The National Council of Teachers Education, New Delhi has announced the NCTE Amendment Regulations 2019 vide the Gazette Notification No. F.NCTE Reg.1011/80/2018-MS ( Regulation)-HD Dated 29th March 2019. By 2030 (according to National Education Policy 2019), the minimum qualification for teaching in schools will be a four year integrated B.Ed degree.

In this connection, the Department of Education, NEHU, Shillong had taken the initiative of preparing the Four Years Integrated B.A, B.Ed and B.Sc, B.Ed Syllabus under MHRD Scheme, (PMMNMTT). A two day Workshop was organized on 5-6/11/2019 by the Department of Education, NEHU, Shillong, with the help of the Principals and Faculty members of Colleges of Teacher Education (CTEs), Faculty members from the Department of Education, NEHU, Shillong and Tura and the Faculty members from the General Colleges.

At the time of writing this, Kiang Nangbah Government College, Jowai is the only College in the State of Meghalaya to introduce this programme.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1.To conduct Interaction with the Students on Mental Health and Stress Management.

2. To organise a Workshop on Professional Ethics for Teaching Staff and Non-Teaching Staff

3. To organise a Personality Development Programme for Students

4. To conduct Library Audit.

5. To update E-Resources in the Library.

6. To organise Gender Sensitization Programme for the Students.

7. To organise Workshop on Life Skills.

8. To organise a State/National/International Seminars.

9. To conduct a free Computer Certificate Course on Office Automation for Non-Teaching staff

10. To conduct Awareness Programme on COVID-19 Vaccination.

NAAC