

KIANG NANGBAH GOVERNMENT COLLEGE JOWAI
KHASI DEPARTMENT

Report on Training for 6th Semester Students by Khasi Department KNGC Jowai

Date: 1st May 2023

Time: 1:00 p.m. - 3:00 p.m.

Location: Computer Lab, KNGC. Jowai

Topic: Presentation through PowerPoint



Trainer: Shri R. Nonghuloo, Asst Professor, Physics Department, KNGC Jowai

Chairperson: Smt. H. Sutnga, Head of Khasi Department, KNGC

Attendance: 27 students

Vote of Thanks: Smt E. Shullai, Asst Professor, Khasi Department, KNGC Jowai

Introduction

On the 1st of May 2023, the Khasi Department of Kiang Nangbah Govt. College, Jowai, organised a training session on "**Presentation through PowerPoint.**" This session aimed to equip 6th-semester students with essential skills for creating and delivering effective presentations using Microsoft PowerPoint

Training Session

The training session commenced punctually at 1:00 p.m. in the college's well-equipped Computer Lab Shri R Nonghuloo. an Assistant Professor from the Physics Department, KNGC Jowai, was the esteemed trainer for the day. His expertise in content delivery and technical proficiency with PowerPoint was evident throughout the session.

Shri R Nonghuloo began the session by stressing the importance of presentations to today's academic and professional world. He highlighted PowerPoint as a valuable tool for conveying information visually and engaging the audience. The training was designed to be interactive, allowing students to acquire practical skills

Key Highlights of the Training

1. **Basic Power Point Skills** The trainer commenced with the fundamentals, teaching students how to create, open, and save PowerPoint presentations
2. **Design and Layout** Emphasis was placed on clean and professional design. The use of templates, fonts, colors, and images to enhance visual appeal was explained in detail.
3. **Content Creation.** Students were guided on how to add text, images, charts, and multimedia elements to their presentations, with an emphasis on concise and relevant content
4. **Slide Transitions and Animation** Shri R. Nonghuloo demonstrated how to add slide transitions and animations to make presentations engaging.



5. **Delivery and Public Speaking:** The training also covered effective presentation delivery techniques, including body language, tone, and audience engagement.

Vote of Thanks

After the informative session, Smt. E. Shullai, Assistant Professor in the Khasi Department at KNGC Jowai, extended a warm vote of thanks. She expressed gratitude to Shri R. Nonghuloo for his valuable insights and to Smt. H. Sutnga for chairing the event and ensuring its success. Smt. Shullai also thanked the 27 students who attended the training, acknowledging their enthusiasm and participation.

Conclusion:

The training session on "Presentation through PowerPoint" was a resounding success. Students left with practical skills that will undoubtedly benefit them in their academic and professional pursuits. It is recommended that such training sessions become a regular feature of the academic calendar to continually enhance students' practical skills.

Smt H. Sutnga
HOD Khasi Department
Kiang Nangbah Govt. College
Jowai

**Head of Department
Khasi
K.N.Govt. College, Jowai.**



KIANG NANGBAH GOVERNMENT COLLEGE JOWAI

KHASI DEPARTMENT

ATTENDANCE SHEET

BA 6th SEMESTER KHASI HONOURS

TRAINING ON 'PRESENTATION THROUGH POWER POINT'

VENUE : COMPUTER LAB

DATE:01.05.2023

SL NO	UNIV ROLL NO	NAME OF STUDENT	SIGNATURE
1	A2015047	AMINANCY SYAD	
2	A2015049 ✓	TIK PHAWA	A. Syad T. Phawa
3	A2015054	CHEMLANGKI RYNGKHLEM	
4	A2015055	MUNTIKAGLORIA LIAM	
5	A2015057	SANDAKINI SUTNGA	
6	A2015059 ✓	KYNTI DKHAR	S. Sutnga
7	A2015060	BATSKHEM MUKHIM	
8	A2015061	RISA HINGE	
9	A2015064	SAWABAKOR DKHAR	R. Hinge S. Dkhara
10	A2015068	GRACEFUL SHYLLA	
11	A2015070	BUDKIMAIA IAKAI	
12	A2015077 ✓	WANDAKARU SIANGSHAI	B. Iakai W. Siangshai
13	A2015080	KYNTIEWPHANG PALE	
14	A2015083	JOMI PHAWA	K. Pale
15	A2015085	SNGEWLEM LAMARE	
16	A2015087 ✓	FARIDA JANONG	
17	A2015088	BANISHA SYNGKON	
18	A2015089	PRECIOUS SHYLLA	
19	A2015097	ANFORGET LAMIN	
20	A2015099	DAYOO PHI OO SUSNGI	A. Lamin
21	A2015104 ✓	DARISUKLANG SUCHIANG	
22	A2015107 ✓	AUJINGMIH SHADAP	D. Suchiang A. Shadap
23	A2015109	WAIPHI PAPIAH	
24	A2015112 ✓	ISABELA SHADAP MANNER	
25	A2015117	NIEWKORMIKA RYMBAI	I. Manner
26	A2015119	WANPYNTNGEN SENTEM	W. Sentem
27	A2015120 ✓	ESALAN CHYRMANG ✓	
28	A2015122 ✓	MORIAL DKHAR	E. Chyrmang
29	A2015126	DAIOHJINGKMEN SUNGOH	
30	A2015127	THRANGSHUHKI LANGSTANG	
31	A2015128 ✓	SIDALIN WARSYNTENGEN	
32	A2015130 ✓	SAPNA LYNGDOH	S. Lyngdoh



33	A2015131	FAMOUS PASLEIN	
34	A2015132	DAROI I KYA	
35	A2015133	TREDA MANAR	T Manar
36	A2015134	SYRPAILANG SYNGKON	
37	A2015135	EDEISBUN KTUNG	<i>[Signature]</i>
38	A2015148	RUNISAKA LALOO	<i>[Signature]</i>
39	A2015153	DAKAHIPAIA WAR	D. Manar
40	A2015155	PHIBAPYNHUN MANAR	P. Manar
41	A2015157	AITI SHULLAI	<i>[Signature]</i>
42	A2015159	WILIT PHAWA	<i>[Signature]</i>
43	A2015163	EMI RYMBAI	
44	A2015165	DEIMAIA SUIAM	
45	A2015166	MANHAKA RABON	
46	A2015174	MARY ROSE DKHAR	M. Dhar
47	A2015175	SPERBHA SYNTEM	<i>[Signature]</i>
48	A2015176	EMERALDA LAPASAM	E. Lapasam
49	A2015183	PROVIDEME WAR	
50	A2015184	IVAKORDOR SUCHIANG	Suchiang
51	A2015185	DEIBORWANMI PHAWA	
52	A2015190	AITIMON SHYLLA	A. Shylla
53	A2015191	BANHUNSHAPHRANG JUNGAI	

[Signature]
SMT. HIYO SUTNGA
H.O.D

KHASI DEPARTMENT

Head of Department
Khasi
K.N. Govt. College, Jowai.

